

Guidelines for Participants

1. Participants must always maintain respect, observe discipline, and be mindful of their speech and behavior. Active cooperation in all study tour activities is expected.
2. Under special circumstances (e.g., weather changes or transportation issues), staff members have the right to modify or cancel study tour activities for safety reasons. Participants must stay informed and cooperate with any changes.
3. Participants are required to wear name tags and uniforms provided by the Host on designated dates for identification purposes.
4. During the study tour period, participants are strictly prohibited from entering rooms intended for the opposite gender.
5. To ensure safety and discipline of the group, participants must not leave the designated hotel or the group without permission. All participants must return to Hong Kong along with the group and are not allowed to stay behind.
6. If a participant leaves the designated hotel or group, said participant will be subject to penalties and will forfeit their deposit.
7. Any accidents resulting from unauthorized departure are the sole responsibility of the participant.
8. Participants should demonstrate team spirit, offer mutual support, and conduct themselves with discretion and respect toward others.
9. Participants must exchange an appropriate amount of Renminbi (RMB) prior to departure. Borrowing money from accompanying staff, tour guides, or other participants is strictly prohibited. The Host will not allocate time during the study tour for currency exchange at the destination.
10. Participants are expected to actively engage in all scheduled activities. Absence without valid reason or undertaking activities alone without prior approval is not permitted. All participants must comply with local laws as well as the rules and regulations of individual institutions or organisations that the group visits.
11. Participants are responsible for the safekeeping of their personal identification documents. The Host will not be liable for any loss. Should the loss of such documents cause delays to the itinerary, the Host reserves the

right to recover from the participant any additional expenses and administrative fees incurred.

12. Participants must safeguard their personal belongings throughout the study tour. The Host will not be held responsible for any loss or damage, nor will compensation be provided.
13. While travelling via coach, participants must remain seated with seat belts fastened, refrain from loud conversation or horseplay, and must not stand or move about. Speaking to the driver or engaging in loud conversation is prohibited. No part of the body should be extended outside the vehicle while it is in motion.
14. Participants must not bring items or food prohibited for import/export, large sums of cash, valuables, electronic devices (e.g., gaming consoles), dangerous goods, or inappropriate reading materials. The Host reserves the right to dispose of or temporarily hold such items if discovered.
15. Participants must bring their own sim cards. Accompanying staff and tour guides will not lend their personal phones under any circumstances.
16. As this is an overseas learning activity, appropriate travel insurance for each participant has been arranged for each participant.
17. Participants must immediately notify accompanying staff in the event of any accident or illness during the study tour.
18. Participants must monitor their personal health, hygiene, and physical condition, and take necessary preventive measures. Any discomfort must be reported to accompanying staff without delay. For the well-being of the affected participant, staff reserve the right to arrange local medical treatment if necessary.
19. If a participant is involved in an accident as a result of breaching the rules, accompanying staff may, for safety reasons, suspend that participant from further activities during the study tour.
20. Participants should avoid overeating or consuming excessively greasy or spicy foods to avoid physical discomfort.
21. Participants should bring personal medication.
22. Throughout the study tour, participants must not engage in or propose activities involving the use of foul language, gambling, fighting, smoking,

consumption of alcoholic beverages, or any conduct in violation of local laws or the laws of Hong Kong. Any breach will result in forfeiture of the deposit (HKD \$1000).

23. Participants must attend all activities related to the study tour and fulfill their responsibilities as participants. Failure to do so will result in forfeiture of the deposit (HKD \$1000).
24. Participants must comply with all provisions of the above Participant Guidelines. Non-compliance will result in forfeiture of the deposit (HKD \$1000).
25. The Host reserves the right of final decision and interpretation. Participants must accept the Host's interpretation as final and binding, without dispute.